

- National Rowing Centre Of Excellence -

Calling for Expressions of Interest for National Team Managers 2010

Rowing Australia and the National Rowing Centre of Excellence, are now calling for Expressions of Interest for the following positions:

- Team Manager - 2010 Adaptive World Cup Tour
- Team Manager - 2010 National Under 23 Tour
- Team Manager - 2010 National Junior Tour
- Team Manager - 2010 NTID Tour

Tour Details:

<i>Proposed Tours:</i>	<i>Proposed Pre-Departure Camp:</i>	<i>Proposed Tour Dates:</i>
Adaptive World Cup Tour - Europe	No pre-departure camp	16 May – 2 June 2010
National Under 23 Tour – Europe	5 – 11 July 2010 (Penrith)	12 - 28 July 2010
National Junior Tour - Europe	19 – 25 July 2010 (Penrith)	26 July – 11 August 2010
NTID Tour – New Zealand	14 – 17 May 10 (Canberra)	18 – 23 May 10

Key Skills/Attributes:

- Strong leadership skills with the ability to consult widely within the decision making process.
- Effective logistics management skills.
- The ability to build relationships across a broad range of individuals.
- Proven ability to work as a strong member of a High Performance team.
- Strong problem solving ability.
- A rowing background is beneficial to fully understand and integrate into the ethos of the Australian rowing high performance athletes / crews.

Application Details:

Closing date for all expressions of interest is: Monday 1 February 2010.

Enquiries and emailed Expressions of Interest, including a relevant resume, should be addressed to:

Cora Zillich
Operations and Logistics Manager
National Rowing Centre of Excellence
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Position Description: Team Manager

Background:

Rowing Australia annually selects rowing representative teams that travel outside of Australia to compete at international regattas, and the team is often located off-shore for extended periods of time. Rowing Australia strives to provide the most appropriate health, wellbeing and performance related support for the athletes.

The Key Purpose of the Position:

The key purpose for this position is to be responsible for the effective delivery of the tour plan as outlined in the tour run-sheet. In doing so the Team Manager is ultimately responsible for ensuring the on-going health, safety and well-being of the tour party. Additionally the Team Manager works closely with the coaching team to maximise the performances of the athletes at international regattas.

Reports:

- The Team Manager works alongside the National Head Coaches.
- All other tour support staff report to the Team Manager throughout the length of the tour.
- The Team Manager reports to the National High Performance Director (NHPD).

Key Relationships:

The Team Manager works closely with the coaching team and athletes, assisting them to achieve their target performance goals.

Location:

This role is based at all times with the appointed tour party as per the itinerary, unless agreed otherwise with the NHPD.

The Key Tasks:

1. Pre-tour planning input

- a. Along with NRCE management, coaches, and Tours Committee, provide appropriate input into the formation of the tour plan and detailed tour run-sheet.

2. Touring logistics management

- a. Manage the delivery of all the tour party travel.
- b. Manage team meals and accommodation.
- c. Manage the movement of all rowing and team equipment and coordinate the delivery of repairs and maintenance to any of this equipment in conjunction with the International Boatman.
- d. Assist with the financial management of the tour, liaising with the NHPD on significant financial anomalies, and managing the “tour buffer”.

3. People management:

- a. The Team Manager is to assist with the on-going management of an effective team culture.

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- b. The Team Manager is responsible for ensuring the team operates within the disciplinary bounds established by the NRCE.
 - c. The Team Manager is to effectively manage the relationships with direct reports.
- 4. Official representatives of Rowing Australia**
- a. At times the Team Manager may be required to attend official functions representing Rowing Australia.
- 5. Regatta Management**
- a. Working closely with the NHPD and coaches to ensure the effective management of the team racing at international regattas including;
 - i. Coordinating the development of the detailed regatta management plan.
 - ii. Liaising with FISA staff as required.
 - iii. Coordinating media requests as required.
- 6. General tour duties**
- a. Working as a team member as required to aid in the successful running of the tour and ultimate success of the athletes. This may include a number of tasks such as assisting with boat loading, driving athletes or assisting on race day with athlete and boat preparation.

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